



### FUNCTION

Monitor the purchasing of precious metal jewellery and manage client payments.

The monitoring will be carried out using a label created when the jewellery is purchased for the client.

Payment for the client will be made in cash, in the form of a credit note or voucher which will be detailed in additional documentation.

### PREREQUISITES

In order to correctly use the purchasing gold functions, it is necessary to:



- Create a payment type 'PURCHASING GOLD'.
- Configure the purchasing gold.



### SETTINGS

#### Payments

Creation of a payment method 'Purchasing gold'. This payment will be used during the generation of a deposit or voucher as an equivalent payment so that the cash register will balance.

The payment is created in the menu:  
Various - "Base files" - "Payments".

Payment form

Esc - Close    F2 - OK    F3 - Cancel    Operations    Start

Payments codes

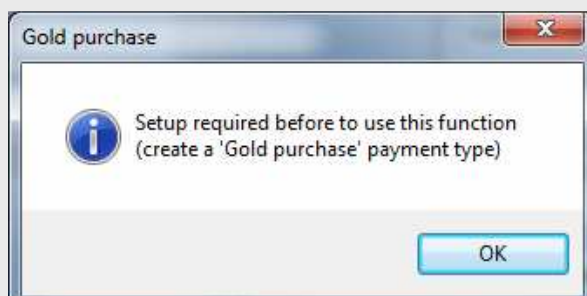
Payment

Code	GP	Active	No
Descr.	GOLD PURCHASE	Date	
Rate	0,000000000	Type	Gold purchase
Bank code		Accounts	
		GBP	€
		Devise	

Enter the type

Select the type 'Purchasing gold'  
This payment method must be **Active = No**

If no "purchasing gold" payment method is configured, the following message will appear during access to the function "Purchasing gold".





## Access to settings

Ventes

- 15 Caisse du 25/03/2011
- Ventes et échanges
  - Acomptes - Cdes/Réserv
  - Rembt. avoirs et acomptes
- Intégration Ech. CI
- Encaissement différés

Achat d'Or

Achat d'Or 074 R.F.L. Lundi 31 Janvier 2011

ESC - Fermer F1 - Aide F2 - Valider F6 - Facture 1 F9 - Facture 2

Achat d'Or

Recherche Numéro Client

Client

Historique

Ventes

Comptes

N° de CNI / Passeport

Métal

Titre Métal

Tarif de rachat du jour (Gr)

Poids total contrôlé (Gr)

Nombre d'objets déposés

Descriptif objets déposés

Règlement

Génération d'un acompte

Génération d'un Bon d'achat

Commentaire

Valeur du dépôt client : €

% de taxe forfaitaire : €

Montant net perçu : €

Achat d'Or

Avant d'utiliser cette fonction, Veuillez paramétrer la taxe forfaitaire.

OK

Access to the 'Purchasing gold' settings

Message indicating that the fixed tax is not configured



## Settings

To save the settings for purchasing gold

Gold purchase

ESC - Close F2- Validate

Parameters

<b>Contractual tax</b> 5.00 % _ Dont CRDS 0.00 %		<b>Tarif (Gr.) par défaut</b> 0.00	<b>_Options</b> <input checked="" type="checkbox"/> _Tarification sans taxe <input type="checkbox"/> Arrondi <input type="checkbox"/> _Modification du montant de l'acha																											
<b>Choice of possible payments</b> <input checked="" type="checkbox"/> Direct Payment EURO <input type="checkbox"/> Deposit creation <input type="checkbox"/> Voucher generation		<b>Gold purchase excess payment (receiving excess while redeeming voucher)</b> <input type="checkbox"/> No partial use of voucher <b>_Motif pour sortie Client vers Fondateur</b> Code																												
<b>Choice of possible metals</b> <table border="1"><thead><tr><th>Code</th><th>Description</th><th>Used</th></tr></thead><tbody><tr><td>GOL375</td><td>GOLD 375/1000</td><td><input type="checkbox"/></td></tr><tr><td>GOL585</td><td>GOLD 585/1000</td><td><input type="checkbox"/></td></tr><tr><td>GOL750</td><td>GOLD 750/1000</td><td><input checked="" type="checkbox"/></td></tr><tr><td>GOL916</td><td>GOLD 916/1000</td><td><input type="checkbox"/></td></tr><tr><td>GOL999</td><td>GOLD 999/1000</td><td><input type="checkbox"/></td></tr><tr><td>GOPLA</td><td>GOLD PLATED</td><td><input type="checkbox"/></td></tr><tr><td>PT850</td><td>PLATINIUM 850/1000</td><td><input type="checkbox"/></td></tr><tr><td>PT900</td><td>PLATINIUM 900/1000</td><td><input checked="" type="checkbox"/></td></tr></tbody></table>		Code	Description	Used	GOL375	GOLD 375/1000	<input type="checkbox"/>	GOL585	GOLD 585/1000	<input type="checkbox"/>	GOL750	GOLD 750/1000	<input checked="" type="checkbox"/>	GOL916	GOLD 916/1000	<input type="checkbox"/>	GOL999	GOLD 999/1000	<input type="checkbox"/>	GOPLA	GOLD PLATED	<input type="checkbox"/>	PT850	PLATINIUM 850/1000	<input type="checkbox"/>	PT900	PLATINIUM 900/1000	<input checked="" type="checkbox"/>	<b>Payment of counterpart for</b> A Deposit GOLD PURCHASE A voucher GOLD PURCHASE <b>_Génération étiquette Stock</b> Vendor GOLD  Category 096 Vend. ref. <input type="text"/>	
Code	Description	Used																												
GOL375	GOLD 375/1000	<input type="checkbox"/>																												
GOL585	GOLD 585/1000	<input type="checkbox"/>																												
GOL750	GOLD 750/1000	<input checked="" type="checkbox"/>																												
GOL916	GOLD 916/1000	<input type="checkbox"/>																												
GOL999	GOLD 999/1000	<input type="checkbox"/>																												
GOPLA	GOLD PLATED	<input type="checkbox"/>																												
PT850	PLATINIUM 850/1000	<input type="checkbox"/>																												
PT900	PLATINIUM 900/1000	<input checked="" type="checkbox"/>																												
<b>Editing</b> Format Ticket Client depositing val 0 <input type="checkbox"/> Pas d'édition Suivi Exempleire Suivi 0		<b>Ticket comments</b> <input type="text"/>																												



### Fixed tax (Compulsory):

A fixed tax of 8% (7.5% tax for precious metals increased by 0.5% for the contribution to the repayment of social security debt) is applied to the sale of precious metals.

This tax must be configured in ODEIS in order to automatically calculate the purchase amount.

### Price per gram and options

Tarif (Gr.) par défaut	Options
25,00	<input checked="" type="checkbox"/> Tarification sans taxe
	<input type="checkbox"/> Arrondi
	<input type="checkbox"/> Modification du montant de l'acha

Indicate the price per gram. If it is not filled in, you will be asked to do so during the input.

Price without tax: This allows you to disregard the tax in the price per gram.

Rounded to the Euro: This allows you to calculate the price to pay for the client rounded to the Euro (without centimes).

Modification of the purchase amount: This allows you to directly input the price to pay for the client. The price will be recalculated according to the weight input.

### Choice of payments displayed (Compulsory):

Odeis authorises payment for purchases of gold by:

- a) **'cash' payment** (cash, cheque, card etc)

Choix des règlements affichés	
<input checked="" type="checkbox"/> <b>Règlement comptant</b>	1 Espèces (Eu)
	2 Cheque achat OR

You can indicate 2 payment methods by default. It will be possible to modify them during the input

- o **For payments by cheque**

To create a new payment method which will be used when purchasing gold.

Various/Base files/Payments

Règlement	
Code	CO
Libellé	Cheque achat OR
Cours	0,000000000
Code banque	
Actif	Oui
Date	/ /
Type	Divers
Comptes	
<input checked="" type="radio"/> EURO <input type="radio"/> Francs <input type="radio"/> Devise	

- b) **generating a deposit account**

- c) **generating a voucher**

You need to configure the payment types used by ticking the options.

### Reason for client exit to the foundry worker (Compulsory):

To indicate a reason code which enables exits to be traced which are linked to the label generated when purchasing gold.



## Settings suite

Generation of a stock label which will enable the movements of gold purchases to be traced. **Compulsory**

Choix des métaux utilisés			Règlement de contrepartie pour	
Code	Description	Utilisé	Un acompte	Achat d'or
1	Or 750 18k	<input type="checkbox"/>	Un bon d'achat	Achat d'or
750	OR 750 1/1000e	<input checked="" type="checkbox"/>	Génération étiquette Stock	
AG800	ARGENT 800/1000	<input checked="" type="checkbox"/>	Fournisseur	AOR
AG925	ARGENT 925/1000	<input type="checkbox"/>	Famille	ZOR
OR/ACIER	OR/ACIER	<input type="checkbox"/>	Réf. four.	ACHOR
OR375	OR 375/1000	<input type="checkbox"/>	Commentaires du ticket	
OR585	OR 585/1000	<input type="checkbox"/>	Commentaire achat d'or -Ticket-	

Edition	
Format	Ticket
Exemplaire ticket	1
<input type="checkbox"/> Pas d'édition Suivi	Exemplaire Suivi
	1

Print setting

To select the metals concerned by a purchase. **Compulsory**

e to edit this comment when the "voucher" receipt has finished printing

## Generation of stock label

We recommend that you create a specific supplier and family for purchasing gold.

Supplier File: 'AOR' in the example

- To activate the photo setting in the tab

Image		Informations complémentaires	
Répertoire CDROM Images		Aide au répertoire	
Dans la référence fournisseur ne pas tenir compte des caractères après le dernier	<input type="checkbox"/> Espace	Fournisseur	
Rechercher les images en remplaçant le caractère de la référence fournisseur par le caractère		A.AUGIS	<input type="checkbox"/>
Rechercher les images sur les n premiers caractères de la référence fournisseur	0	ALSALUX	<input type="checkbox"/>
<input checked="" type="checkbox"/> Gestion image à l'étiquette		ALTESSE	<input type="checkbox"/>
		BALMAIN	<input type="checkbox"/>
		BIJOUX GL	<input type="checkbox"/>
		CAPRA	<input type="checkbox"/>
		CHRISTIAN-BERNARD	<input type="checkbox"/>
		CLUB ITALIQUES	<input type="checkbox"/>
		DORGAY	<input type="checkbox"/>

To tick the option

## Access to settings

A specific password can be set in order to block access to gold purchase settings.



## PURCHASING GOLD

The purchase of gold is carried out via the menu "Sales" - "Purchasing gold" - "Purchasing gold"

The entry fields preceded by a \* are compulsory.

If one of these fields is missing, Odeis will display the following message, listing the fields not filled in:

The compulsory fields are:

- client name
- client ID (identity card or passport number)
- the assay of the given metal
- the weight of the given metal
- the repurchase price that day (in grams) if it has not been filled in by default
- the number of items deposited
- the description of each item deposited



## Detail of the Purchasing gold screen

The screen is split into three sections:

- The Client section To enter the client name

Recherche Numéro Client [ ] Etiquette 074.15920

Client Historique

Ventes Comptes

Catc Qté FMR Acompte Avoir Crédit

\* N° de CNI / Passeport [ ] Vendeur [ ]

Input the identity card or passport number.

Take a photo of both sides of the identity card

Enter the operator code carrying out the repurchase of gold

If the client does not exist, Odeis will suggest its creation.

If the client is already known to Odeis, the identity card (or passport) number will be automatically displayed.

- The Metal section/item deposited

Indicate the assay of the purchased metal (corresponds to the base file of the registered metals) - **if it is already configured, the assay is displayed automatically.**

Input the real weight of the metal

Indicate the number of items deposited

Métal

\* Titre Metal OR750 /1000

\* Tarif de rachat du jour (Gr) 17.28

\* Poids total contrôlé (Gr)

\* Nombre d'objets déposés

\* Descriptif objets déposés

Take a photo of the products

Input the description of the

Add a description of an item

Delete a description of an item





Using the data input, Odeis will automatically calculate the metal repurchase value.

Acompte de :	0,00 €
8 % de taxe forfaitaire	€
Valeur du dépôt client	€

Automatic calculation of values

Calculation rule: 2 Methods (see configuration of prices per gram)

1 - Price with tax

(Real weight in grams \* today's price per gram)  
- X% fixed tax  
= Net amount received by the client



2 - Price without tax

(Real weight in grams \* today's price per gram)  
= Net amount received by the client

- **The Payment section**

Tick the payment method selected

Indicate a comment

Règlement	
<input type="checkbox"/> Règlement en	
<input checked="" type="checkbox"/> Génération d'un acompte	
<input type="checkbox"/> Génération d'un Bon d'achat	
Commentaire	

- **Cash payment: 2 possible payments within the same operation**

Règlement		
<input checked="" type="checkbox"/> Règlement comptant	Espèces (Eu)	0,00
	Cheque achat OR	0,00
<input type="checkbox"/> Génération d'un acompte		

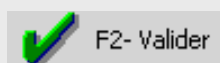
You can change the payment method if you wish.

- **Generating a deposit**

During validation, Odeis records the purchase of gold and creates a deposit for the client.

**Validating the purchase of gold**

In order to save the purchase of gold, click on





## Printing a receipt and follow-up ticket

It is also possible, as with all sales operations, to use the functions:

**1** F6 - Facture 1 In order to validate and print the receipt on printer 'Invoice 1'

**2** F9 - Facture 2 In order to validate and print the receipt on printer 'Invoice 2'

The printing format is identical whichever format is selected (F6 or F9).

Only the printer on which the document will be printed will change.

### RECEIPT

#### RFI INFORMATIQUE

Rue de Chapelet  
64200 BIARRITZ  
Tél 08 21 02 25 66  
odeis@odeis.net  
RC 123456

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Madame SOLLY JACCOULET

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CNI/Passeport n° CNI-JACCOULET

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Jeudi 10 Février 2011  
Vendeur UN

**Montant réglé en Espèces Euro**

**4.91 €**

BO - 1  
REMBOURSEMENT ESPECE

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Je soussigné, Madame SOLLY JACCOULET atteste avoir  
vendu aux établissements RFI INFORMATIQUE une  
quantité de 0.3 grammes de vieil or n'appartenant estimé à  
OR 750/1000 au prix unitaire TTC de 17.67 euros le  
gramme.  
Soit un montant total dormant droit à un règlement comptant  
de 4.91 euros, taxe forfaitaire de 8% déduite.

Signature :

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### FOLLOW-UP TICKET

#### RFI INFORMATIQUE

Rue de Chapelet  
64200 BIARRITZ  
Tél 08 21 02 25 66

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Jeudi 10 Février 2011

Vendeur UN

**Etiquette n° 003.16**



**Poids total 0,30 Gr.**

**Tarif de rachat 17,67 € / Gr.**

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**1 objet(s) déposé(s)**

BO - 1  
REMBOURSEMENT ESPECE



By validating, ODEIS creates a cash register operation for "purchasing gold"  
Access/Sales/Cash register correction

○ **for a "cash" payment**

Opération	N° fact.	Remise	C.A.	TTC	Vendeur	Client
Achat d'or				0,00	CLIENT	CLIENT
Achat d'or				0,00	CLIENT	CLIENT
Achat d'or				0,00	CLIENT	CLIENT

Règlement	Montant	Mt. Devise
EU Espèces Euro	-23,00	-23,00
Total	-23,00	-23,00

Display of the operation "purchasing gold" and a negative payment

○ **for generating a deposit**

- creation of a deposit
- loading of payment methods using the equivalent payment setting

Opération	N° fact.	Remise	C.A.	TTC	Vendeur	Client
Achat d'or				0,00	CLIENT	CLIENT
Achat d'or				0,00	CLIENT	CLIENT
Achat d'or				0,00	CLIENT	CLIENT

Règlement	Montant	Mt. Devise
A0 Achat d'or	33,12	33,12
Total	33,12	33,12

Display of the operation  
"Purchasing Gold"

Display of the equivalent payment method

Display of the deposit created



### ENTRY MOVEMENTS

This function enables you to view all metal entry movements carried out when purchasing gold.  
Access to this function is located in the menu "Sales" - "Purchasing gold" - "Entry movements"

**Mouvements d'entrée** 003 RFI INFORMATIQUE Oper. 1 Jeudi 10 Février 2011

Esc - Fermer F2 - Valider F3 - Annuler F7 - Détail étiquette F8-Voir Détail ALT+I Déclaration Taxe ALT+E- EXCEL ALT+I Déclaration Taxe ALT+D Liste Détaillée

**Recherche**

Mouvements du 01/02/2011 au 10/02/2011

Titre Métal  Sauf ☐

Nom client

Magasin		Poids	Prix HT	Entrées	Taxe	Prix TTC
003	RFI INFORMATIQUE	16,29	260,93	20,87		281,80

Cumul Métal		Poids	Prix HT	Entrées	Taxe	Prix TTC
TOTAL		16,29	260,93	20,87		281,80
OR750		16,29	260,93	20,87		281,80

No Suivi	Titre Métal	Date	Client	N° Bon	Etiquette	Poids	Prix HT	Taxe	Prix TTC
26	OR750	10/02/11	DUBOIS		003.17	0,60	9,82	0,79	10,61
25	OR750	10/02/11	JACCOULET		003.16	0,30	4,91	0,39	5,30
24	OR750	10/02/11	MAAREK		003.15	1,02	16,69	1,34	18,03
23	OR750	10/02/11	LETANG		003.14	2,02	33,06	2,65	35,71
22	OR750	09/02/11	JAAR		003.13	0,90	14,73	1,18	15,91
21	M OR750	09/02/11	TABAR		003.12	0,50	7,41	0,59	8,00
20	M OR750	09/02/11	SABAN		003.11	2,00	27,78	2,22	30,00
19	OR750	09/02/11	DACLINAT		003.10	0,45	7,37	0,59	7,96

**Search criteria**

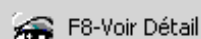
**Product photo**

**List of entry movements**

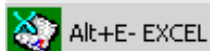
**M:** indicates that the entry has been made

**Follow-up no** Chronological no. of operations (entry movements here)

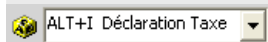
**Label** The label linked to the gold purchase - F7 - Détail étiquette To view the detail



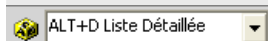
Allows you to view the gold purchase such as that which has been entered.  
(Payments, Photos, etc)



Excel export of selected entries.



Tax declaration: Print-out of the period and selection requested.  
This printing can be done from the cash register print-outs  
(Sales/Account log print-outs/precious metals tax declaration print-out)



Detailed list of precious metal purchases



## CLIENT WEIGHT ACCOUNT MANAGEMENT

This function allows you to view the entries and exits carried out.  
In addition it is possible to input the entries and exits manually.

Access to this function is located in the menu "Sales" - "Purchasing Gold" "Client weight account management"

Selection of weight account

List of exit movements

List of entry movements



**Entries** Deletion of entry movements. It will only be effective if the entry has been made manually. If the entry has been made by inputting a gold purchase, you can only delete it by correcting the cash register.



**Exits** Delete the exit and restart the stock label. The correction will memorise this correction using the reason defined in the settings for purchasing gold.



**F7 - Entrée manuelle**

Access to the manual entry



**F5 - Sortie**

Access to the exit of precious metals



**F8-Voir Détail**

Allows you to view the entry of a gold purchase such as that which has been entered. (Payments, Photos, etc)



**Liste Détaillée**

Allows you to print a detailed list of precious metal exits.

**Manual entry:**

**It is possible to manually input entries by clicking on the function**

↓ F7 - Entrée manuelle

The following screen appears, allowing you to carry out a manual metal entry.

**Titre Métal**

Titre Métal	Poids
DR750	12,29

**Entrée**

Le 10/02/2011 Taxes 8,00 %

Número client

Titre Métal

Poids  Prix TTC

Cours  Prix HT

**003.18**

Fill in the current metal price (per gram)

In order to validate the entry movement, click on

 F2-Valider

A label will be created in order to memorise this entry.

The letter 'M' allows you to locate this entry in the screens concerned.



## Exit:

ODEIS allows a metal to be removed by clicking on the icon  F5 - Sortie

Gestion compte poids client 003 RFI INFORMATIQUE Oper. 1 Jeudi 10 Février 2011

Esc - Fermer F2 - Valider F4 - Supprimer F6 - Saisie assistée F7 - Détail Alt+I - Impression

**Sortie métal vers Fondeur**

Saisie à l'étiquette

Le 10/02/2011 Fournisseur/Fondeur

No Etiquette

No suivi	Etiquette	Titre Métal	Date	Poids	Prix HT	Client	Commentaire
14	003.6	OR750	09/02/11	2,05	33,56	KALEP	COLLIER avec Perles
23	003.14	OR750	10/02/11	2,02	33,06	L'ETANG	BIJOU-1 BIJOU-2 RE

Totaux 4,07 66,62 Nombre de sachets 2


### 2 possibilities which can be complementary

#### Input the label

Remove label by label

#### Assisted input

Opportunity to automatically remove all the entries not removed.

 F4 - Supprimer

Delete a line from the table.

 F7 - Détail

View the detail of the metal purchase label.

Fill in the field 'Supplier/Foundry worker' (Compulsory) in order to specify the recipient.

Validation of exits using F2-Validate will confirm the exit to a foundry worker and will print a summary document of the exit carried out.



Alt+I - Impression Print-out for a period of exits carried out



## SUPPLIER WEIGHT ACCOUNT MANAGEMENT

This function allows you to carry out exits manually on a supplier weight account.

Access to this function is located in the menu "Sales" - "Purchasing gold" - "Supplier weight account management"

lection of  
weight account

Fournisseur	Titre Métal	Poids
OR	OR750	100,000

Envoyé		
Date	Poids	Prix HT
23/08/10	100,000	2 051,00

Retour			
Date	Poids	Prix HT	Référence

It is possible to exit the metal from one supplier weight account by clicking on

F7 - Sortie

The following screen appears.

Fill in the exit weight (in grams)

Fill in the current metal price (per gram)

Le 23/08/2010 Four OR Titre OR750

Commentaires

Poids

Cours

Prix HT

In order to validate the exit movement, click on

F2-Valider